

IDAHO BOARD OF DENTURITRY
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 11/4/2011

BOARD MEMBERS PRESENT: Rebecca L. Westerberg - Chair
Richard Howell
Carla R. Wolfrum
Sylvia Boyle
Lisa Hansen Penny

BUREAU STAFF: Tana Cory, Bureau Chief
Maurie Ellsworth, Legal Counsel
Marcie McGinty, Appeals Hearing Technician
Janice Wiedrick, Technical Records Specialist

The meeting was called to order at 10:03 AM MDT by Rebecca L. Westerberg.

Ms. Boyle moved to accept the amended agenda showing an hour later starting time. Mr. Howell seconded, motion carried.

APPROVAL OF MINUTES

Ms. Boyle moved to approve the minutes of April 8, 2011, May 19, 2011, August 5, 2010, and November 5, 2010. Ms. Penny seconded, motion carried.

LEGISLATIVE REPORT

Ms. Cory presented the Board members with lists of Legislator's names and talking points for the proposed rule to raise renewal fees. Ms. Cory and Ms. Westerberg will draft a letter to be e-mailed to the legislators explaining the need for the proposed increase.

FINANCIAL REPORT

Ms. Cory presented the financial report showing a negative balance of \$26,293.18.

CONTRACT

Mr. Howell moved to approve the contract for year 2012, and have Chair Westerberg sign on behalf of the Board. Ms. Wolfrum seconded, motion carried.

INVESTIGATIVE REPORT

Ms. Penny moved to nominate a main cognizant member and an alternate cognizant member to review complaints before investigation. This review may save investigative costs for the Board. Mr. Howell seconded, motion carried.

Ms. Boyle moved to nominate Mr. Howell as the main cognizant member and Ms. Westerberg as the alternate cognizant member for review of complaints. Ms. Penny seconded, motion carried.

Ms. McGinty presented the Complaint Memo to the Board.

I-DEN-2011-4

Ms. Penny moved to accept the recommendation to authorize closure of the case. Ms. Boyle seconded, motion carried.

QUARTERLY REPORT

Ms. McGinty presented the quarterly report from applicant #901075921, and stated there was no end date for receiving the quarterly report. The Board determined that the quarterly reporting should continue until the probationary period ends.

I-DEN-2011-4

Ms. Penny moved to accept the recommendation that the file be closed. Ms. Boyle seconded, motion carried.

COLLECTIONS

Ms. McGinty discussed with the Board a request from the collection agency that handles past due disciplinary accounts. The collection agency asked if the Board would give the Bureau the authority to negotiate a settlement on any past due balances. Ms. Boyle moved to grant the Bureau the authority to allow the collection agency to negotiate settlement of a collections case to a minimum amount, and any potential settlement less than that amount of the original debt would be brought to the Board for review. Seconded by Ms. Penny, motion carried.

NEW BUSINESS ELECTION OF CHAIR

Ms. Wolfrum moved to retain Ms. Westerberg as Chair. Mr. Howell seconded, motion carried.

RULE CHANGE

The Board will discuss further the question of having a possible rule change for making mouth guards and teeth whitening trays at the April meeting.

EXECUTIVE SESSION

A motion was made by Ms. Boyle that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider apprentice logs. It was seconded by Mr. Howell. The vote was: Mr. Howell, aye; Ms. Boyle, aye; Ms. Wolfrum, aye; Ms. Penny, aye; and Ms. Westerberg, aye. Motion carried.

Ms. Boyle moved to come out of the executive session. Mr. Howell seconded. The vote was: Mr. Howell, aye; Ms. Boyle, aye; Ms. Wolfrum, aye; Ms. Penny, aye; and Ms. Westerberg, aye. Motion carried.

Monthly apprenticeship logs were reviewed, no motions were made.

NEXT MEETING April 6, 2012 10:00 a.m. MST

ADJOURNMENT

Ms. Boyle moved to adjourn the meeting at 12:15 p.m. Mr. Howell seconded, motion carried.

Rebecca L. Westerberg, Chair

Richard Howell

Carla R. Wolfrum

Sylvia Boyle

Lisa Hansen Penny

Tana Cory, Bureau Chief